



Rancho Bernardo Community Planning Board
 12463 Rancho Bernardo Road #523, San Diego, CA 92198
www.rbplanningboard.com

March 15, 2018, 7:00 PM
Meeting Minutes

Bernardo Heights Community Center
16150 Bernardo Heights Parkway (Off of Avenida Venusto), San Diego, CA 92128

<u>2017 RB PLANNING BOARD</u>									
P = present		A = absent		ARC = arrived after roll call					
Sonny Googins	P	Scott Hall	A	Dan Grobee	P	Jim Denton	P	Mike Lutz	P
Robin Kaufman	P	Merle Watson	P	Ruth Coddington	P	Vicki Touchstone	P	Gary Long	P
Terry Norwood	P	Sherry Guthrie	P						
Mel Zadeh	P	Donna Perry	P					Total Seated	14
								Total in Attendance	13

- ITEM #1** **Call to Order/Roll Call:** Chair, Robin Kaufman called the meeting to order at 7:01 PM. A quorum was met with 13 members present at roll call.
- ITEM #2** **Non-agenda public comment (3 minutes per speaker):** To discuss items not on the agenda, yet within the jurisdiction of the RB Planning Board. Board members should limit discussion of non-agenda items so as not to detract from the time available for agenda items. None.
- ITEM #3** **Chair Remarks:** Chair, Robin Kaufman, requested cell phones be turned off or set on vibrate. Thank Gary Long, Election Committee Chair and members that volunteered in assisting him with the 2018 elections. A special thank you to Beth Nidzieko, a nonmember, for overseeing the ballot counting. Reminded members they are required to notify the Chair or Vice Chair if they are unable to attend a meeting or the Committee Chair for Committee meeting to ensure quorums are met to conduct meetings. RB Alive will be held on June 3, 2018 and further details and signup sheets for volunteers to man the Board’s booth will be made available at upcoming meeting. Thanked Jim Denton for his service on the Board and his efforts to improve communications with the commercial district. He was presented with a thank you card all members signed and cookies were available.
- ITEM #4** **Government Staff Reports:** Justin Garver updated the Board on the Rancho Bernardo Road street widening project which is scheduled to be completed in June 2018; Fire Chief Brian Fennessy has accepted a position in Orange County and Chef Kevin Ester will be Interim Chief until the position is filled. Justin invited members to contact him any time they have questions or concerns related to work in specific areas.
- ITEM #5** **Modification and Adoption of Agenda:** Motion Sonny Googins, second Dan Grobee to approve the agenda as present. Motion passed unanimously 13-0-0.
- ITEM #6** **Administrative Items:**
- a. Approve February 15, 2018 Meeting Minutes: Motion Dan Grobee, second Donna Perry to approve the February 15, 2018 meeting minutes as presented. Motion passed 11-0-4 with Sherry Guthrie, Mike Lutz, Vicki Touchstone, and Mel Zadeh abstaining as they were not present at the February meeting.
 - b. Approve Treasurer’s Report: Motion Donna Perry, second Mel Zadeh to approve the January and February Treasurer’s reports reflecting an ending balance of \$380 and \$500 of the City’s allocated amount remaining. The motion passed unanimously 13-0-0. It was noted the Treasurer will be submitting reimbursement for the cost to maintain the website to reimburse member Hall who paid fees associated with 3-year renewal.

ITEM #7

Palomar College Sign to be Installed: The decision on a street sign by the entrance of the campus will soon be made by the College. Since they are not required to comply with City signage guidelines or get public input, the public is concerned as to what the sign will look like. A draft letter was presented for the Board's review. Motion Vicki Touchstone, second Mike Lutz to approve the letter to be sent to Palomar College Board of Directors that will include the following:

The Rancho Bernardo Community Planning Board has been approached by residents living in the vicinity of the Palomar College South Education Center, located at 11111 Rancho Bernardo Road in Rancho Bernardo, with concerns regarding the potential design of the facility's future entrance sign. The sign, which we understand will be placed near the entrance to the South Education Center, will be located directly across the street from residential development and along a major roadway, Rancho Bernardo Road; therefore, the height, directional orientation, lighting, and any potential visual displays incorporated into the sign must take into consideration the potential for impacts to adjacent residents and possible distractions to motorists.

The Rancho Bernardo Community Planning Board requests that the Palomar College Governing Board ensure that the entrance sign is designed to avoid any impacts to adjacent residents per mitigation measure Aes-1, as presented in the Final Environmental Impact Report for South Education Center. In addition, the design should be consistent with the standards included in Section 142.1240 of the San Diego Municipal Code as it relates to the size and appearance of such signs. We further request that you consider installing a monument sign rather than an illuminated pole sign, the sign not exceed six feet in height, the material of the sign be consistent with the above mentioned Municipal Code, and sign lighting not be visible to nearby residents.

If the District is considering the installation of an entrance marquee, we would appreciate the opportunity to review the initial design and request that the District fully evaluate the potential effects that such a sign could have on nearby residents and motorists traveling along Rancho Bernardo Road.

At the March 15, 2018 meeting, the Rancho Bernardo Community Planning Board, by a vote of 13-0-0, approved a motion to forward the above comments to the Governing Board of Palomar Community College District. The motion also included extending an invitation to the District to present the design concepts for the entrance sign to the Planning Board, so the Board members and residents have an opportunity to provide the District with suggestions and potential concerns.

We appreciate your consideration of this matter and your continued efforts to ensure a good neighbor relationship with the community of Rancho Bernardo. We invite representatives from the District to attend an upcoming meeting of the Planning Board, which meets on the third Thursday of each month at 7:00 pm, to update us on the entrance sign and the construction progress of the overall project.

ITEM #8

2018 RBCPB Election Results Report & Approval: Gary Long, Election Committee Chair, announced results of 2018 elections as follows:

District A: Sonny Googins and Thomas Lettington

District B: Patrick Vincent

District C: Dan Grobee

District D: Sherry Guthrie, Donna Perry (2 year terms); Kyle Turner, Benjamin Wier (1 year terms)

District E: No candidates

District F: Vicki Touchstone

District G: Mike Lutz

Motion Gary Long, second Terry Norwood to verify the election results as presented and forward to the City of San Diego. The motion passed unanimously 13-0-0.

ITEM #9

Request Community Members to Identify Themselves if Interested in Appointment to Open Vacancies in Districts B, C, D, E, and F: Joel Doss introduced himself and expressed an interest in representing District C. Robin Kaufman presented herself to fill a long empty vacancy in District E since there were no candidates and no community members to fill this vacancy. The Board’s bylaws allow members who have been termed out to continue to serve when there are openings in other districts. Motion Gary Long, second Ruth Coddington to accept both of these appointments. The motion passed unanimously 13-0-0.

Jenny Yu will be contacted to determine if she would like to fill one of the vacant positions in District F. The bylaws require the position vacant for the longest period of time be filled first. The newspaper will post results of the election and announce remaining open positions on the Board.

Chair, Robin Kaufman, reminded current and new members that the Board is governed by City of San Diego rules and any member that misses 3 consecutive meetings or 4 accumulative meetings are required to step down. The same rule applies to participation on Board committees. Each member is expected to participate on one of the Board’s committees that include Development Review, Regional Issues, and Traffic & Safety. Each member is required to participate in the City’s Community Orientation Workshop (COW) that is currently scheduled for May 5 between 8 AM and noon. Further information will be provided to members when it becomes available.

Sherry Guthrie, Robin Kaufman, Gary Long, and Terry Norwood will be meeting to develop election procedures that will be used consistently each year and will be presented for the full Board’s review.

ITEM #10

Audit of Community Planning Group and Other Related Topics: Vicki Touchstone reported the Planning Department, and in particular the Planning Groups, are being audited by the City. In addition, it was noted the RB Planning Board was required to provide Annual Reports for the previous 4 years. Circulate San Diego has released a report that was made available to members to review related to Community Planning groups with various suggestions for changing how the groups are currently structured.

ITEM #11

City of San Diego Parks Master Plan: Vicki Touchstone reported the City has embarked on developing a new Parks Master Plan for the City. This is a multi-year project with a number of consultants participating. More information is available at: <https://cityofsandiegoparksplan.com>. Vicki indicated this is a 3-year process and encouraged members to check the website.

ITEM #12

Sub-Committee Reports:

- Development Review..... Vicki Touchstone: A meeting is planned in April at this time.
- Regional Issues..... Mike Lutz: No meeting planned at this time.
- Traffic & Transportation..... Robin Kaufman: No meeting at this time.
- Publicity/Elections..... Gary Long: See agenda item #8. Selected individuals who will meet to develop specific guidelines for conducting future elections.

ITEM #13

Liaison Reports:

- Community Council.....Robin Kaufman (Report attached)*
- Community Planners Committee (CPC)..... Vicki Touchstone: Provided members with background information on Smart Growth.
- Recreation Council Robin Kaufman (Report attached)*
- SANDAG..... Terry Norwood: No report.
- San Dieguito River Park Open

San Pasqual/Lake Hodges Planning Group.... Open
Commercial Representative Jim Denton: Believes it is important to keep communication open between the Board and the Commercial community.

ITEM #14 **OLD BUSINESS ITEM:** SDG&E natural gas pipeline is still a concern. The RB Community Council’s Government Relations/Utilities subcommittee will be holding an update on this matter on Thursday, March 22, 2018, 6:30 PM at the Bernardo Heights Community Center.

ITEM #15 **NEW BUSINESS:** None

ADJOURNMENT: With no further action to be taken, motion Jim Denton, second Dan Grobee to adjourn the meeting at 8:04 PM. Motion passed unanimously 13-0-0.

Respectfully submitted, Robin Kaufman, Chair

STANDING COMMITTEE MEETINGS

Administrative Committee

6:00 PM - Tuesday, 9 days prior to Board meeting
RB Swim & Tennis Club – Conference Room

Development Review Committee

6:00 PM – First Tuesday of the month
RB Swim & Tennis Club – Ceramics Room

Publicity/Election Committee

TBA

Traffic & Transportation Committee

6:00 PM – 1st Monday of month
RB Swim & Tennis Club – Ceramics Room

Regional Issues Committee

7:00 PM – First Tuesday of the month
RB Swim & Tennis Club – Ceramics Room

***Community Council Summary**

- the Council approved expenditures for the 8th annual chalk it up sidewalk chalk art event to be held May 5th
- the Council appointed an RB Alive adhoc committee
- the Council approved a notice to post on nextdoor.com in regard to procedures to take if residents have concerns with mail theft/delivery issues
- the Council reviewed the standing room only water bill forum it hosted on Feb. 26th
- the Council reviewed last details in regard to the 2nd annual earth day event to be held April 7th. There are 28 vendors.
- the Council was given an update on the elections. Everyone but one member is rerunning and there are a couple of residents interested in the vacant seat.
- the Council will be appointing a new student member at the next full board meeting

***Recreation Council Summary**

- the Council discussed the locations of new security cameras
- the Council approved the end of the year spend down budget
- the Council approved the 2019 fiscal year spend down budget
- the Council approved the member to receive the Hats Off To Volunteers award – Robin Kaufman
- the Council approved the recipient of the annual Glassman Brown Recreation Leadership award – Sally Grigoriev