

Rancho Bernardo Community Planning Board
12463 Rancho Bernardo Road #523, San Diego, CA 92198

www.rbplanningboard.com

December 21, 2023, 7:00 PM

7 Oaks Community Center 16789 Bernardo Oaks Dr, San Diego, CA 92128

Preliminary DRAFT Meeting Notes

2023 RB PLANNING BOARD - Total Seated 13; Total in Attendance 9

2023 RANCHO BERNARDO COMMUNITY PLANNING BOARD ROSTER									
P = present, A = absent, LE = left early									
Robin Kaufman	A	Sara Nucci	A	Steve Dow	P	June Smith*	P		
Benjamin Wier	P	Vicki Touchstone	P	Hugh Rothman	P	Sujata Yellaepeddi	A		
Gary Long	P	Donald Bertsch	P	Sonny Googins	A	Keith Mikas	P		
Rebecca Rapp	P								13
									9

ITEM #1 Call to Order/Roll Call: 7:00 pm

Meeting was called to order by Ben Wier at 7:01 pm.

ITEM #2 Chair Remarks:

The chair, Robin Kaufman, was unable to attend the meeting, Benjamin Wier, presided over the meeting in her stead. Ben welcome everyone and thanked the Board members for their participation throughout the year.

ITEM #3 Non-agenda Public Comment: None

ITEM #4 Government Staff Reports: No government representatives were present.

ITEM #5 Modification and Adoption of Agenda: There were no modifications to the agenda. Gary Long made a motion to adopt the agenda; seconded by Hugh Rothman. Approved unanimously (9-0).

ITEM #6 Administrative Item:

- a. **Approval of the November 2023 Meeting Minutes:** The minutes of the November 23, 2023 meeting were approved with no changes. Donald Bertsch made the motion to accept the minutes as drafted, and June Smith seconded. Motion passed 8 - 0 -1, with Ben Wier abstaining as he was not present at the last meeting.

- b. Approval of the Treasurer’s Report:** Gary Long presented the treasurer’s report. The Board’s account balance is \$131.07. Activity last month involved partial payment for costs related to the website and associated required software. The Board is awaiting reimbursement from the city of \$436.38 for full cost of website and associated software expenses. Gary made a motion to accept the Treasurer’s report, seconded by Donald Bertsch.

ITEM #7 Approval of Letter to the City Regarding Streets (Voting Item)

Following a meeting of the Planning Board’s Traffic and Transportation Subcommittee on December 4, 2023 where residents expressed their frustration regarding the extent of streets within Rancho Bernardo that are in desperate need of fixing, the subcommittee drafted a letter to our council representative with a list of streets in particular need of repairs. The full Board reviewed the letter and following a motion by Gary Long and seconded by Donald Bertsch, the board voted 9-0-0 to approve sending the letter as written.

ITEM #8 Update from the Election Committee (Information Item)

Gary Long indicated that the committee is just starting to collect information related to the election process. Work to get out information and seek potential candidates will begin in January.

Item #9 Review of New Bylaws and Supporting Document (Voting Item)

The draft bylaws and supporting documents were provided to the Board members as part of the December meeting agenda packet. Gary Long briefly reviewed the process and the content and thanked all those who participated in the preparation of the required documents. The intent is to upload all the required information to the City on December 27, 2023 – the deadline is the end of December. To complete the package, we are required to provide anonymous information related to age, ethnicity, community affiliation, and household income. Forms, provided on the City’s website, were distributed at the meeting for members to fill out and drop in an envelope to ensure privacy. Gary made a motion to approve submitting the required documents to the City; Hugh Rothman provided the second. The motion was approved 9-0-0.

Vicki Touchstone made a second motion to approve sending a letter to the Planning Director expressing our thanks to Marlon Pangilinan, the City Planning Department’s Program Coordinator, for his assistance with the process. Marlon provided quick and clear responses to our numerous questions, which was extremely helpful and much appreciated. The motion was seconded by Steve Dow and approved unanimously (9-0-0).

Item #10 Request for Community Members to Identify Themselves if Interested in Appointment to Open Vacancies in Districts A, B, C, E, F, and G and Appoint Qualifying Candidates: Steve Gallant introduced himself and expressed his interest in joining the Planning Board. He has been a resident of Seven Oaks for 16 years and is a general contractor involved in street repair, repaving, and other construction activities. His attendance at this meeting makes him eligible for consideration as a board member at the January 2024 meeting. Everyone expressed appreciation for his interest in joining the Planning Board.

Item #11 Sub-Committee Reports:

Development Review Committee – Ben Wier stated that the committee is waiting for information on several pending projects in the Trails and a cell tower refurbishment in Oaks North. The Committee will not be meeting in January.

Regional Issues Committee – Vicki Touchstone indicated that the committee will meet in January to review and provide comments on the draft Mobility Master Plan.

Traffic & Transportation Committee – Hugh Rothman was not present, but indicated prior to the meeting the committee did not meet last month.

Item #12 Liaison Reports:

Community Council.....Robin Kaufman prepared a report, which was attached to the agenda.

Community Planners Committee (CPC)..... Vicki Touchstone prepared a report, which was attached to the agenda.

Recreation Community Group.....Robin Kaufman prepared a report, which was attached to the agenda.

SANDAG..... Steve Dow prepared a report, which was attached to the agenda.

San Dieguito River Park Vicki Touchstone prepared a report, which was attached to the agenda.

San Pasqual/Lake Hodges Planning Group....Did not meet.

Commercial RepresentativeNo representative.

ITEM #13 Old Business Item –Gary made a motion to allocate \$70.00 of the remaining City funds for expenses related to our 2024 board election process. The motion was seconded by Ben Wier. The motion was approved by a vote of 9-0-0.

ITEM #14 New Business: Becky Rapp requested that we contact the City’s Cannabis Business Division and ask that they send a representative to the Planning Board in January to discuss proposed changes to the City’s cannabis regulations and the timeline for bringing these changes to the Council for consideration.

Hugh Rothman indicated that after preparing a Get It Done request 8 months ago to have a 2-hour parking limit sign removed from an area of Bernardo Center Drive, just southwest of its intersection with Bernardo Heights Parkway, will finally be removed within 30 days. The curb in this area was painted red a year or so ago to prohibit parking near the right turn lane onto Bernardo Heights Parkway, but the City forgot to remove the 2-hour parking limit sign.

ADJOURNMENT: Gary Long made the motion to adjourn at 7:42 pm, seconded by Donald Bertsch. The motion as approved unanimously (9-0-0).