



**Rancho Bernardo Community Planning Board**  
**PO Box 270831, San Diego, CA 92198**  
[www.rbplanningboard.com](http://www.rbplanningboard.com)

**December 18th, 2014 Minutes**

**7:00 PM, @ RB Swim & Tennis Club Club 21 Room**  
**16955 Bernardo Oaks Drive**

<b><u>2014 RB PLANNING BOARD</u></b>									
<b>P = present</b>		<b>A = absent</b>				<b>ARC = arrived after roll call</b>			
Lou Dell'Angela	<b>P</b>	Donald Gragg	<b>P</b>	Roberta Mikles	<b>P</b>	Vicki Touchstone	<b>A</b>	Sherry Guthrie	<b>P</b>
John Cochran	<b>P</b>	Scott Hall	<b>P</b>	Matt Stockton	<b>ARC</b>	Mike Lutz	<b>P</b>	Bernardo Bicas	<b>P</b>
Joe Dirks	<b>P</b>	Richard House	<b>P</b>	Kathy Keehan	<b>P</b>	John Kowalski	<b>A</b>	Laura Benz	<b>P</b>
Robin Kaufman	<b>P</b>							Total Seated	<b>16</b>
								Total in Attendance	

**ITEM #1**      **CALL TO ORDER/ROLL CALL – REGULAR MEETING:**The meeting was called to order by Lou Dell Angela at 7:05 pm. A quorum was met with 13 present, two absent and one who arrived after roll call.

**ITEM #2**      **NON-AGENDA PUBLIC COMMENT:** None.

**ITEM #3**      **MODIFICATIONS TO AGENDA / ADOPT DRAFT AGENDA VOTING ITEM**

-Motion made Robin Kaufman/Joe Dirks to remove item #6 (appointment of board vacancies) as we have only 78 days prior to elections. Bylaws state vacancies cannot be filled 90 prior to elections. **Motion passed** unanimously, **13-0-0** (Matt Stockton had not arrived yet).

-Motion made Robin Kaufman/Mike Lutz to add any updates on expenditures and what is left of the annual \$500.00 in the monthly treasurer’s report. **Motion passed 13-1-0**. All were in favor with the exception of Joe Dirks. Number of voting members reflect Matt Stockton’s arrival.

-Motion made Robin Kaufman/Roberta Mikles to adjust item #7, focusing first on the election section in the event we do not have time to complete the full review. This way, the election procedures can be submitted to the City so they can be reviewed in time to be implemented this year. **Motion failed, 7-7-0**. Those who were in favor: Robin Kaufman, Mike Lutz, Roberta Mikles, Don Gragg, John Cochran, Sherry Guthrie, Mat Stockton. Those who were not in favor: Kathy Keehan, Joe Dirks, Lou Dell Angela, Scott Hall, Richard House, Laura Benz, Bernardo Bicas.

-Motion made Robin Kaufman/Mike Lutz to formally approve expenditures for a P.O. box rental instead of automatically renewing it without board discussion/approval. **Motion passed 12-2-0, with Lou Dell Angela and Joe Dirks opposing**. We will add this to the agenda as item #9A.

**ITEM #4**      **ADMINISTRATIVE ITEMS VOTING ITEMS**

-Motion made Robin Kaufman/Scott Hall to accept November minutes, removing the website adhoc. **Motion passed unanimously, 12-0-2**, Roberta Mikels and Don Gragg abstained as they were not present at the November meeting.

-Motion made Joe Dirks/Laura Benz to accept October and November treasurer’s report. **Motion passed 12-002** with Roberta Mikles and Don Gragg abstaining as they were not present at the November meeting.

**ITEM #5**      **CHAIR REMARKS INFORMATION ITEM:**

Chair mentioned the Planning Commission would be reviewing the Silvergate initiation process January 15, 9 am.

**ITEM #6**      **APPOINTMENT OF BOARD VACANCIES VOTING ITEM**

This item was removed during modification of agenda. Refer to item #3.

**ITEM #7**            **APPROVAL OF REVISED PLANNING BOARD BYLAWS VOTING ITEMS**

Lou Dell Angela introduced Tony Kempton, asking if Tony had any comments. Tony commented it may be wise to review elections first and approve them, but it was mute since the vote was a tie and did not pass.

- A. Decision for procedure when the Chairperson steps down from position.  
Robin Kaufman commented that any procedure adopted should encompass all officers, not just the chair. Motion made Kathy Keehn/Joe Dirks to adopt the following wording under Article VII, Section 8: "Should an officer permanently resign from office and/or from membership of the Planning Board, the Board shall, by majority vote, elect a replacement from interested Board members to serve until the conclusion of the replaced officer's term." **Motion passed 13-1-0** with Laura Benz opposing.
- B. Review/Passing of the last 6 pages of un-reviewed bylaws.  
-Motion made by Robin Kaufman/Don Gragg to add the following to Article V, Section 5: The election committee chair shall chair the April meeting until such time as officers are elected. **Motion passed 14-0-0.**  
-Motion made Robin Kaufman/Roberta Mikles to add the following wording as the second sentence in Article V, Section 2, second paragraph: 'no member who is a candidate for re-election can serve on the committee. **Motion passed unanimously, 14-0-0.**  
-Robin Kaufman commented she had four pages of other comments. Roberta Mikles expressed concerns that the latest version submitted to members had many changes from the previous version sent to members. Bylaws committee members commented changes being seen were due to 600-24 updates that were sent to them by the City.
- C. Final approval of bylaws to be submitted to City for review.  
-Motion made Kathy Keehan/Bernardo Bicas to submit the bylaws to the City with the above amendments. **Motion passed 13-1-0** with Richard House opposing. Lou Dell Angela commented he would submit a copy of the final version to Tony Kempton ASAP.

**ITEM #8**            **APPROVAL OF CHAIR /COCHAIRS FOR ELECTION COMMITTEE ACTION ITEM**

Motion made Lou Dell Angela/Joe Dirks to appoint the following as co-chairs: Sherry Guthrie, Mike Lutz, Matt Stockton. **Motion passed unanimously, 14-0-0.**

**ITEM #9**            **APPROVAL OF ANNUAL BOARD CONTRIBUTION TO SWIM AND TENNIS CLUB: ACTION ITEM**

Motion made Kathy Keehan/Scott Hall to donate \$50 from our account, with members being encouraged to also donate with the knowledge that this is non-refundable by the City (cannot be taken from the annual \$500 the City gives the board). **Motion passed unanimously, 14-0-0.**

**ITEM #9A**          **APPROVAL OF EXPENTURES TO RENEW P.O. BOX: ACTION ITEM**

Motion made Don Gragg/Laura Benz to approve \$80 expenditure to renew the P.O. box. **Motion passed unanimously, 14-0-0.**

**ITEM #10**          **APPROVAL OF MEMBER FOR HATS OFF EVENT CONTACT PERSON: ACTION ITEM**

Motion made Lou Dell Angela/Don Gragg to approval Laura Benz as the contact person. **Motion passed unanimously, 14-0-0.**

**ITEM #11**          **REPORT ON WEB SITE ACTION ITEM**

Scott Hall gave background information of setting up the website – we have a drop box as well as a gmail account ([rbplanningboard@gmail.com](mailto:rbplanningboard@gmail.com)). Sherry Guthrie and Scott Hall paid for the first three years of the site (a little over \$300), but someone will need to manage it. It is presently on ipag.com. Sherry Guthrie commented there is a security password to help anyone obtaining access. She suggested one person be aware of the password. Scott Hall suggested the committee chairs be made aware so they can post their own minutes/agendas. Both offered to set up a time where committee chairs can meet with one/both to review the process of adding/deleting items on the website. They suggested waiting until after the holidays. Robin Kaufman asked about issues pertaining to ownership so one person can't take it over. Scott Hall suggested we work out the details so the planning board is the owner of the site.

**ITEM #12**          **COMMITTEE REPORTS (see attached draft of minutes)**

- Bylaws Ad-Hoc..... Lou Dell Angela
- Development Review..... Vicki Touchstone: no report
- Publicity/Elections/Nominating..... Matt Stockton
- Regional Issues..... Vicki Touchstone: no report
- Traffic & Transportation..... Robin Kaufman: meeting is canceled

**ITEM #13**      **LIAISON REPORTS (see attached meeting report(s))**  
Community Council..... Robin Kaufman  
Community Planners Committee (CPC)... Lou Dell'Angela: review of bylaw process; SANDAG ordinances.  
SANDAG..... Not Filled

**ITEM #14**      **OLD BUSINESS:** none.

**ITEM #15**      **NEW BUSINESS:** none.

**ADJOURNMENT:** Motion made Lou Dell Angela/Bernado Bincas to adjourn at 9:15 pm. **Motion passed unanimously, 13-0-0.** Decrease in Numbers as Richard House left at 9:05 pm.

**NEXT REGULAR BOARD MEETING:**

Thursday January 15th, 2015 @ 7:00 PM  
RB Swim & Tennis Club – Club 21 Room

**STANDING SUB-COMMITTEE MEETINGS**

**Administrative Committee**

6:00 PM - Monday, 10 days prior to Board meeting  
RB Swim & Tennis Club - Ceramics Room

**Development Review Committee**

6:00 PM - First Tuesday of month  
RB Swim & Tennis Club – Ceramics Room

**Traffic & Transportation Committee**

5:00 PM – 4th Monday of month  
RB Swim & Tennis Club – Ceramics Room

**Publicity/Election Committee**

7:30 PM - 4<sup>th</sup> Tuesday of month  
RB Swim & Tennis Club – Ceramics Room

**Regional Issues Committee**

7:00 PM - First Tuesday of month  
RB Swim & Tennis Club – Ceramics Room

**By laws (Ad-Hoc) Committee**

...meeting and time TBD