



## Special Event Guidelines Alcohol Permit Conditions

**A**ny police officer or State ABC official may revoke your permit to provide, serve or sell alcohol during your event for violations of the rules and terms of your permit application or your final permit.

San Diego City Charter section 260 provides that “[a]ll executive authority, power, and responsibilities conferred upon the City Manager in Article V, Article VII, and Article IX shall be transferred to, assumed, and carried out by the Mayor.” Section 28 of Article V requires the Mayor to supervise the administration of the affairs of the City, including the authority to execute all contracts for departments under his/her control or to designate staff that will carry out these duties. The Mayor has designated the Chief of Police to be responsible for the determination of alcohol management permit conditions. This delegation of authority shall vest in the position, not the person holding the position, should the appointment to the position change pursuant to City Charter section 29.

The following conditions, unless specifically modified and approved by the San Diego Chief of Police, are required by the San Diego Police Department:

### San Diego Police Department Alcohol Management Permit Conditions

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- The sales, services, and consumption of permitted alcoholic beverages must take place in a designated “beer garden” area.
- No additional dispensing points outside the beer garden(s) shall be authorized.
- No person under the age of 21 years, including service staff, shall be inside a beer garden during the hours authorized for consumption.
- Each time a person enters or re-enters a beer garden, the person’s age shall be verified with identification. The use of hand stamps or wrist bands to verify age is discouraged.
- Alcoholic beverages can only be sold or provided to people 21 years or older.



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- All distribution of alcoholic beverages must be performed by designated, trained (LEAD training or equivalent) event staff.
- Patrons may not take alcoholic beverages from or be allowed to bring alcoholic beverages into designated “beer garden” area(s).
- Animals, except properly restrained service animals, are prohibited from entering the beer garden(s).
- All alcoholic beverages must be consumed from a single serving container that complies with the following guidelines:
  - 16 ounce cup or smaller for beer.
  - 5 ounce cup or smaller for wine.
  - No more than 1 ounce of hard liquor/spirits stand alone or in a pre-mixed drink served in a 5-ounce or smaller cup.
  - Smaller serving sizes may be required based on beverage type.
- Glass containers cannot be provided to patrons.
- The use of beer luges, drinking funnels, free pouring, etc. is prohibited.
- Licensed private security guard(s) shall be present at each entrance and exit to count occupancy. An accurate crowd count must be readily available to city representatives.
- Licensed private security guard(s) shall be present to check identification for the purposes of verifying that people entering the beer garden are 21 years of age or older.
- Licensed private security guard(s) shall be present in the area where consumption is taking place at all times that the license privileges are being exercised.
- Commencement of alcohol service shall not begin prior to the start time of the event. Last service shall be conducted no later than one-half hour prior to the end of the event.
- The Host Organization is responsible for resolving any problems associated with the event and/or issues of concern raised by neighbors.
- Liquor Liability Insurance naming the City of San Diego, its officers, employees and agents must be provided.



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